



The Parkside Foundation

## TUTOR APPLICATION

Parkside is committed to being a service of excellence and setting the standard for modern human service organisations by being responsive to the changing needs of the community. This responsiveness is reflected in Parkside's continually adapting and expanding range of services.

The Parkside Foundation's clientele range from young adults to older people of retirement age with physical and/or intellectual disability. We run a program of tutor led recreation and leisure activities in a wide range of settings.

**Please complete the Tutor Application Form.**

Return the **Application** together with your **resume** to:

**Chief Executive Officer  
The Parkside Foundation  
34 Wellington Road  
LINDISFARNE, TAS 7015**

**Session Times:** 16 week programs - AM session (9.30 – 11.30) and PM session (12.30 – 2.30)

**Weeks of Operation:** 47 weeks per year

**Hourly Rate:** \$32.80 per hour (Session \$65.60) + superannuation – paid monthly by EFT on receipt of Tax Invoice

**Employment:** Contract, Self employed – responsible for public liability, personal accident insurance and ABN. If you are not registered for ABN you must complete a "Statement by Supplier" (ATO document).

### **The Interview:**

If you are invited to an interview you will be advised of the date, time and place. It is important that you are punctual and properly prepared for the interview.

Please bring to the interview:

- current National Police check if available
- any relevant certificates or qualifications and examples of work

### **Selection:**

If you are successful following the interview and referee reporting stages, you will be offered a position subject to the following:

1. A clear record being attained from the National Police check.
2. Agreement to abide by The Parkside Foundation Confidentiality Policy

**Good luck with the application!**

<b>Name:</b>	
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<b>Address:</b>	
<b>Date of Birth</b>	

<b>Contact Number:</b>	
<b>Alt Contact:</b>	
<b>Emergency Contact Name</b>	
<b>Emergency Contact Phone</b>	

<b>Tutor expertise:</b>		<b>Yes</b>	<b>No</b>
	Visual Arts	<input type="checkbox"/>	<input type="checkbox"/>
	Performing Arts	<input type="checkbox"/>	<input type="checkbox"/>
	Interactive Media	<input type="checkbox"/>	<input type="checkbox"/>
	Physical Activity	<input type="checkbox"/>	<input type="checkbox"/>
	Massage	<input type="checkbox"/>	<input type="checkbox"/>
	Yoga	<input type="checkbox"/>	<input type="checkbox"/>
	Other recreational pursuits	<input type="checkbox"/>	<input type="checkbox"/>
	<b>....Please detail:</b>		
	.....		
	.....		
	.....		
	.....		
	.....		

<b>Why are you interested in working as a tutor?</b>	.....
	.....
	.....
	.....

<b>Do you have experience working with:</b>		<b>Yes</b>	<b>No</b>
	A. Older people	<input type="checkbox"/>	<input type="checkbox"/>
	B. People with dementia	<input type="checkbox"/>	<input type="checkbox"/>
	C. People with physical disabilities	<input type="checkbox"/>	<input type="checkbox"/>
	D. People with intellectual disabilities	<input type="checkbox"/>	<input type="checkbox"/>
	<b>If "Yes" to any of the above, please provide details</b>		
	.....		
	.....		
	.....		

<b>Do you have any additional skills that you can bring to the position (eg, do you speak another language?)</b>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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<b>Availability:</b>  <b>Times and days you are available for work:</b>	<b>AM 9.30 – 11.30</b>				
	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
	<b>PM 12.30 – 2.30</b>				
	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>

<b>Work Locations:</b>
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Huonville  
Kingston

Lenah Valley  
Derwent Park  
New Town

Glenorchy  
Cambridge

**Please provide the name of two referees:**

<b>Name:</b>	
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<b>Name:</b>	
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<b>Professional Relationship:</b>	
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<b>Professional Relationship:</b>	
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<b>Contact Number:</b>	
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<b>Contact Number:</b>	
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<b>Signature of applicant:</b>	
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<b>Date:</b>	
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***Please attach a copy of your Resume with this application.***